

# COVID-19 CORONAVIRUS

A MESSAGE FROM ELECTRALLOY / G.O. CARLSON



March 20<sup>th</sup>, 2020

Electralloy / G.O. Carlson, Inc.'s philosophy as a business is to approach this ever-evolving Coronavirus (COVID-19) crisis with empathy and urgency. Our company is committed to caring for the health, safety, and well-being of its employees, customers, supply chain partners, and the communities we serve.

In light of the Pennsylvania Governor's statement March 19th, we want to advise all our business partners that we are still operating as an essential business to support our country's defense and other essential enterprises, and will keep you advised of any changes in our operations.

Just as the rest of the world is doing, we are closely monitoring the ever-changing outbreak and acting in accordance with the guidelines and recommendations of the CDC. Electralloy has put in place a plan that follows the CDC's guidance on social distancing as we have greatly altered all company meetings (who attends as well as instituted video conferencing whenever possible). We have also eliminated all non-essential business travel for the time being and reinforced our policy that any employees that feel ill, are to remain at their home and not report to the workplace.

While we normally welcome visitors onsite to meet with us and view our operations firsthand, we have put a temporary halt to any non-essential visitors in an effort to stop the spread of the virus. This 'no visitor policy' will be adjusted as the COVID-19 situation evolves in the future.

To our valued customers, we will continue to strive to meet all our commitments to you as best we can under the ever-changing constraints we are facing; but in all cases will communicate any adjustments in the status of those commitments, and any appropriate actions, if available, to minimize the effects of those changes.

We remain watchful for the latest reports and guidance from health officials, adjusting our plans as their advice changes and look forward to serving you through this evolving crisis and beyond.

With warmest regards,

**Tracy Rudolph**  
**President / COO**